

HOUSING MANAGEMENT ADVISORY BOARD – 6TH NOVEMBER 2019

Report of the Head of Landlord Services

ITEM 11

WORK PROGRAMME

Purpose of the Report

To enable the Board to agree its work programme. The current work programme, appended, sets out the position following the last meeting of the Board on 11th September 2019.

Recommendation

To agree that the Board's work programme be updated in accordance with the decisions taken during consideration of this item and any further decisions taken during the course of the meeting.

Reason

To ensure that the information contained within the work programme is up to date.

APPENDIX

HOUSING MANAGEMENT ADVISORY BOARD - WORK PROGRAMME

MEETING DATE/ FREQUENCY	ISSUE	INFORMATION REQUIRED/ INVITEES/ OFFICERS	NOTES
SCHEDULED:			
Every meeting	Work programme		To review the Board's work programme.
Every meeting	Questions from members of the Board		<p>Questions on matters within the remit of the Board (if any), for response at the meeting.</p> <p>Members will be asked in advance of the agenda being published for each meeting whether they have any such questions, for listing on the agenda.</p>
Every meeting	Performance information – questions		<p>See HMAB minute 14.4, 9th November 2016.</p> <p>To enable the Board to ask questions, if any, on the performance information pack* sent out with the agenda for the meeting.</p> <p>To be last item on agenda.</p>
15 th January 2020	Housing Capital Programme	Head of Landlord Services	Last considered 16th October 2013.
25 th March 2020	Housing Repair Services – breakdown of complaints	Head of Landlord Services	<p>As per six-monthly update reports considered by the Performance Scrutiny Panel.</p> <p>Last submitted to Board 11th September 2019.</p>
25 th March 2020	Review of HRA Business Plan	Head of Landlord Services	

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25 th March 2020	Housing Asset Management Strategy	Head of Landlord Services	Review of the update the strategy.
25 th March 2020	Tenancy Policy	Head of Landlord Services	Review of the new policy will be brought to the Board once it has been published.
25 th March 2020	Pets Policy	Head of Landlord Services	Added by the Landlord Services Manager.
13 th May 2020	Election of Chair and Vice-chair		Annual Item.
15 th July 2020	HRA Revenue and Capital Outturn (2017/18)	Head of Landlord Services	Annual report.
9 th September 2020	Disabled Adaptations Policy	Head of Landlord Services	Annual report.
TO BE SCHEDULED:			
To be scheduled	Housing Strategy	Head of Strategic and Private Sector Housing	Added to work programme 2nd April 2014.

Notes to work programme:

1. All reports must include an explanatory list of any acronyms used.
2. *Performance information pack will include (i) Decent Homes Contractor Performance; (ii) Landlord Services Performance; (iii) Compliance Performance (Fire Safety, etc.); (iv) Anti-social Behaviour (relating to Council's housing stock) Information and (v) Universal Credit Performance update.